



# Staff Development Centre, University of Peradeniya

## SIX-DAY INDUCTION PROGRAM FOR MANAGEMENT ASSISTANT, AND THE STAFF OF ALLIED GRADES OF THE UNIVERSITY

### APPLICATION FORM

Name of applicant: .....

Department: ..... Faculty: .....

Date of appointment: .....

Whether confirmed or not confirmed in the position: .....

Educational Qualifications:.....

Designation: .....

Sex: .....

Contact address: .....

.....

Contact phone number: .....

E-mail address:.....

Signature of applicant: .....

Date: .....

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#### APPLICATION APPROVED BY:

The applicant will be released fully from his/her duties in the days the program is held.

Head of Department: Name: .....

Signature: .....

Date: .....

Dean of Faculty: Name: .....

Signature: .....

Date: .....

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Please forward to:

Prof. Ranjith Pallegama,  
Director,  
Staff Development Centre,  
University of Peradeniya,  
Peradeniya.